

Policy Statement Health & Safety



Commitment:

“Our Company safety vision is to achieve ZERO injuries and to prevent occupational ill-health”

This is underpinned by a fundamental belief that all workplace injuries and instances of occupational ill-health are preventable and that good health and safety management makes good business sense. We will not carry out work activities unless we can do them safely. The Operational Boards of JN Bentley Ltd (JNB) Mott MacDonald Bentley Ltd (MMB) and JBA Bentley Ltd (JBAB) accept the moral and legal responsibility for the health and safety of employees and other parties who may be directly affected by the Company's operations. The Company's regard the promotion of health and safety measures as a mutual objective for management and employees at all levels.

To support this statement, in 2017/18 JNB, MMB and JBAB will:

- Continue to maintain third party accreditation to OHSAS 18001:2007 (JNB/MMB)
- Achieve OHSAS 18001 accreditation (JBAB)
- Continue to monitor compliance with its Integrated QES Management System (IMS) and supporting documents including Operational Safety Standards via inspection and audit.
- Launch a revised version of the Safety Strategy, including key documents and associated goals
- Review, develop and implement Occupational health and safety related training for selected employees.
- Continue to improve the quality, consistency and outcomes of incident investigations.
- Drive and support the Health & Safety cultural development of our suppliers.
- Gain a deeper understanding of the Occupational Health issues within the organisation resulting from operational and associated activities
- Seek opportunities to raise the profile of occupational health and safety
- Review incident investigation training and retrain selected employees to increase the effectiveness of investigations.
- Increase compliance with Contract's Manager's (CM's) Clear Measurable Goal (CMG) regarding completion of QES Inspection's to 80% to ensure CM's have a detailed appreciation of the Quality, Environmental and Safety issues within the geographic area they cover

Responsibility:

The JNB Engineering Director, assisted by the JNB QES Manager will:

- Monitor compliance with this Occupational Health and Safety Policy and associated elements of IMS.
- Ensure the outcome of investigations into health and safety incidents and near misses are appropriately communicated so as to prevent recurrence.
- Continue to report on the effectiveness of the Health & Safety Strategy and where appropriate make recommendations for improvement and culture change.

All JNB, MM and JBA Employees working on JNB, MMB or JBAB projects are required to take responsibility for their own health and safety, the health and safety of their team and of their colleagues.

Approach:

JNB, MMB and JBAB will:

- Provide and maintain safe and healthy working conditions, taking account of the legal and other requirements to which the organisations are subject to in relation to OH&S hazards.
- Use risk assessment and control measure implementation to ensure that the health and safety of employees, other contractors, occupiers of premises and members of the public are not adversely affected by the undertakings of JNB/MMB/JBAB
- Ensure all employees and subcontracted personnel are sufficiently trained, experienced and, where applicable, supervised to a standard sufficient to be able to demonstrate competent health and safety management.
- Monitor compliance via periodic QES Inspections, compliance audits and recorded behavioural discussions. Compliance will be reviewed at Operational Board meetings and at the annual management review.
- Take corrective actions where deficiencies are highlighted, including requiring individuals to accept personal responsibility where appropriate.
- Provide a framework from the annual management review for setting & reviewing OH&S objectives.

Signed on behalf of JNB / MMB/JBAB:

Date:

Paul R. Bentley
Managing Director

1st July 2017

